

# Confirmation of Instructions to Abbotts Valuers

Recent amendments to the Valuers Registration Act now requires all Registered Valuers to obtain written confirmation of the instructions they have received from each client.

Abbotts Valuers requests that you read the following and sign where indicated to confirm that the instructions you have issued for valuation or property consultancy services are accurately recorded.

<b>VALUER</b>	Firm	Abbotts Valuers
	Address	802 Pacific Highway, Gordon, NSW, 2072.
	Contact	Phone: 9844 5400 / Fax: 9943 0100 / Email: info@abbottsvaluers.com.au

<b>CLIENT</b>	Name				
	Address				
	Contact	Home:	Work:	Mobile:	
		Fax:	Email:		
	Lawyers				
	Details				

## INSTRUCTIONS

I, the Client, have instructed the Valuer to provide the following :

**SERVICE** (Place an "X" in the Appropriate Boxes)

	Current Fair Market Assessment of Capital Value
	Retrospective Fair Market Capital Valuation - Required Date of Valuation:
	Current Fair Market Assessment of Rental Value
	Retrospective Fair Market Rental Valuation - Required Date of Valuation:
	Current Fair Market Business Valuation
	Retrospective Fair Market Business Valuation - Required Date of Valuation:
	Other

## PROPERTY / ENTITY TO BE VALUED

Address	
Contact for Inspection	
Other Information	

## REPORT TYPE

	Basic Format Report - 4 - 6 pages, no annexures.
	Basic Format Report - 5 - 10 pages, with essential searches, annexures, etc.
	Comprehensive Format Report - 15 plus pages, with searches, photographs, annexures, etc.
	Other

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### DUE BY

The parties acknowledge, assuming that no problems arise with regard access to the property and/or all of the required information is made available, that the required report will be delivered :

Date Required	As soon as possible but at the valuers discretion.
Delivery Address	

### PURPOSE

	Statutory - Stamp Duty / Depreciation
	Statutory - Acquisition / Resumption.
	Statutory - GST / CGT Tax Calculations
	Pre-Sale/Purchase Market Value Assessment
	Mortgage Security
	Litigation - Family Court of Australia
	Litigation - Supreme Court of NSW
	Litigation - District Court of NSW
	Litigation - Local Court
	Litigation - NSW Land & Environment Court
	Estate / Wills / Probate Matters
	Other:

### PROFESSIONAL FEES

I, the Client, acknowledge that I have agreed with the Valuer that professional fees for the required services as detailed herein will be charged as follows (inclusive of GST) :

	LUMP SUM - Agreed Fee - \$
	SLIDING SCALE - Percentage of Value - As per Valuers advice dated
	HOURLY RATE - Agreed Hourly Rate - \$
	DISBURSEMENTS - at cost, plus transportation and travelling time as charged.
	OTHER :

I agree that the total amount invoiced, including professional fees and disbursements, will be paid :

	On delivery of the report.
	Within seven (7) days of delivery of the report.
	Within fourteen (14) days of delivery of the report.
	Within fourteen (14) days of first payment or discontinuance of my litigation matter.
	Other:

\_\_\_\_\_  
Date of this Agreement

\_\_\_\_\_  
Signed by The Client